



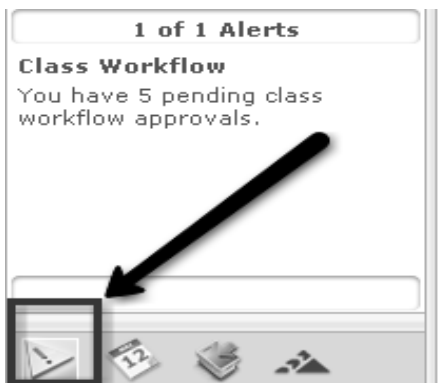
Quick Reference Guide

Taking the Evaluation


Printing your Certificate

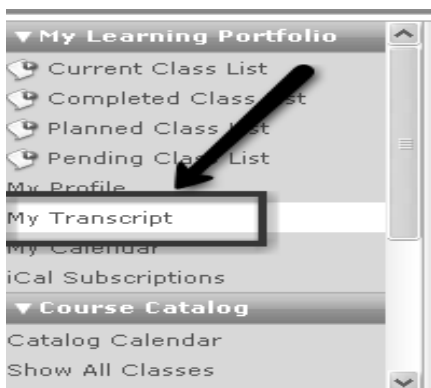
View your Transcript

Taking the Evaluation, Print your Certificate, View your Transcript



Taking the Evaluation

1. Go to your , find the class by scrolling over and take evaluation
2. Answer questions and **Submit**



Print your Certificate

1. Complete **Evaluation** of class
2. Click on **My Transcript**



3. Click on  and **Print**



View your Transcript

1. Click on **My Transcript**
2. Select **Year** or **All** from drop down menu